



COASTAL QUICK STEP GRANTS 2015-16

*Grants up to \$2,000 for the protection and restoration of the
NAR coast*

Grant Guidelines



Australian Government

Supporting people to support the natural environment



These Guidelines provide information about the Northern Agricultural Catchments Council's (NACC's) Coastal Quick Step Grant Program to assist applicants to develop applications for this funding.

Funding up to \$2,000 (excluding GST) per project is available for on-ground coastal management projects that comply with the grant criteria, as outlined in 'Objectives' below. Grants of \$1,000 to \$10,000 are available through the NACC's *Coastal Community Grant Program*, please refer to our website for more details.

These Coastal Community Grants are supported by NACC, funded by the Australian Government through the National Landcare Programme. NACC is the regional natural resources management body for the Northern Agricultural Region of Western Australia.

GENERAL INFORMATION

NACC's Coastal Quick Step Grants aim to improve the management and protection of the coastal environment. The quick grants will be available throughout the financial year and will be assessed on a first in, first served basis. The grants will only be available to community groups¹ for projects that can be implemented in less than six months and require minimal support from NACC staff. However, revegetation projects that require 12 months to be completed will also be considered.

Applications for funding can be submitted via:

Email to: felicity.beswick@nacc.com.au

Fax to: (08) 9938 0166

Post to: Coastal & Marine Program

Northern Agricultural Catchments Council

PO Box 7168

Geraldton 6531

It is expected that successful applications will be notified within four weeks of the project application being received.

OBJECTIVES

NACC's Coastal Quick Step Grants are designed for projects that can be implemented and finalised in a short time frame and with little or no administration support. However, activities must support one or more of the following objectives:

1. Contribute to the implementation of recognised existing local and regional coastal management plans and strategies;
2. Increase community engagement, knowledge and skills in coastal site assessment and planning, rehabilitation, restoration and conservation projects;
3. Assist in the protection and maintenance of environmental values and natural assets in the coastal zone; and
4. Demonstrate long-term benefits to the coastal environment.

¹ Community group is defined as: local ratepayers association, a Coastcare group, 'Friends of' group, non-government organisation, not-for-profit organisation and any other local issues based community-orientated group incorporated, not-for-profit group or organisation

Some examples of potential activities may include:

- Interpretative signage;
- Revegetation;
- Community engagement events or products.

If you are not sure if your project is eligible please contact the Coastal & Marine Project Officer on (08) 9938 0108 or by email to felicity.beswick@nacc.com.au.

APPLICATION REQUIREMENTS

1. To receive funding, your community group must be incorporated. If your group is not incorporated, another organisation or NACC can administer the funds on your behalf.
2. For projects involving on-ground activities, permission from the land manager must be included with your application. Written approval via email is sufficient.
3. For projects including on-ground activities, a relevant map of your project site must be supplied with the application. This can be completed online at <http://www.narvis.com.au/grants/create-a-map/>.
4. Increasing awareness of Aboriginal cultural heritage is a high priority in Australian society. Projects with an on-ground component may impact of Aboriginal Heritage sites, therefore you are required to conduct an on-line search using the Aboriginal Heritage Inquiry System located at <http://maps.dia.wa.gov.au/AHIS2/>. If your project location intersects a Registered Aboriginal Heritage Site, please record the site number on your application.
5. Please complete an accurate and representative budget, including all anticipated project expenses. Costs are capped at \$4.00/plant for plants sourced from nurseries including local provenance stock.

DELIVERY

Successful applicants will be required to:

1. Invoice NACC for the full amount of the project funding requested upon signing of the NACC agreement. Invoicing instructions will be sent to you at the time of notification of your successful application;
2. Contribute to Aboriginal consultation processes in collaboration with NACC if required;
3. Meet with NACC representatives to demonstrate progress of your project when requested; and
4. Submit a short online report including supporting material including photos. Instructions will be distributed to successful recipients.



Australian Business Number (ABN) of the organisation administering the funding:

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Please identify the GST status of the organisation administering the funding:

- Registered for GST
 Not Registered for GST

Details of Public Liability Insurance for the organisation administering the funding:

2. PROJECT DETAILS:

| | |
|---------------------------------------------------------------------------------------------------------------|----|
| Project Title: | |
| NACC Coastal Quick Step Grants funds sought (excluding GST): | \$ |
| Location of the project: | |
| What is the land tenure of the project location: | |
| Has the land manager been notified and expressed support for the project? | |
| Does the project site intersect a Registered Aboriginal Heritage Site? If yes, please list the site number(s) | |
| Expected commencement date: | |
| Expected completion date: | |

| <p>Please indicate which objectives this project addresses</p> | <input type="checkbox"/> Contribute to the implementation of recognised existing local and regional coastal management plans and strategies <input type="checkbox"/> Increase community engagement, knowledge and skills in coastal site assessment and planning, rehabilitation, restoration and conservation projects <input type="checkbox"/> Assist in the protection and maintenance of environmental values and natural assets in the coastal zone <input type="checkbox"/> Demonstrate long-term benefits to the coastal environment | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| <p>Budget</p> | <table border="1"> <thead> <tr> <th data-bbox="831 491 1585 563">Description of Items</th> <th data-bbox="1585 491 1792 563">Total Cost of Item</th> <th data-bbox="1792 491 2013 563">Funding sought</th> </tr> </thead> <tbody> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr><td> </td><td> </td><td> </td></tr> <tr> <td data-bbox="831 858 1585 895" style="text-align: right;">TOTAL</td> <td data-bbox="1585 858 1792 895" style="text-align: center;">\$</td> <td data-bbox="1792 858 2013 895" style="text-align: center;">\$</td> </tr> </tbody> </table> | Description of Items | Total Cost of Item | Funding sought | | | | | | | | | | | | | | | | | | | | | | | | | | | | TOTAL | \$ | \$ | | |
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| TOTAL | \$ | \$ | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| <p>List the in kind contribution, in terms of hours of the key project partners involved in the project.</p> <p>Please note that details related to the cash equivalent contribution is optional.</p> | <table border="1"> <thead> <tr> <th data-bbox="831 895 1585 967">Indication of in kind contribution by project partners (hours or other contributions)</th> <th data-bbox="1585 895 1792 967">Cash equivalent</th> <th data-bbox="1792 895 2013 1305" rowspan="10" style="text-align: center;">/</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr> <td data-bbox="831 1217 1585 1257" style="text-align: right;">TOTAL COST OF PROJECT</td> <td data-bbox="1585 1217 1792 1257" style="text-align: center;">\$</td> </tr> <tr> <td data-bbox="831 1257 1585 1305" style="text-align: right;">TOTAL FUNDING SOUGHT</td> <td data-bbox="1585 1257 1792 1305"></td> <td data-bbox="1792 1257 2013 1305" style="text-align: center;">\$</td> </tr> </tbody> </table> | Indication of in kind contribution by project partners (hours or other contributions) | Cash equivalent | / | | | | | | | | | | | | | | | TOTAL COST OF PROJECT | \$ | TOTAL FUNDING SOUGHT | | \$ | | | | | | | | | | | | | |
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Project Description

Please provide a brief description of your proposed project including what you aim to do and how this will help achieve the funding objectives.

Long term project maintenance

Will your project require further maintenance after the funding period? If so, please provide a brief description of what maintenance will be required and by whom.

5. AUTHORISATION - TO BE COMPLETED BY THE GRANT ADMINISTRATOR

I affirm, on behalf of, _____ that any funds provided by NACC Coastal Quick Step Grants 2015-16 will be expended:

1. In accordance with NACC Coastal Quick Step Grant Guidelines;
2. Within the Northern Agricultural Region boundaries;
3. As outlined in this application and;

I affirm that all details supplied in this application and attachments are true and correct to the best of my knowledge and the application form has been submitted with the full knowledge and agreement of the applicant organisation. I acknowledge that I have read the Guidelines.

Signature: _____ Printed name: _____
CHAIRPERSON/PRESIDENT

Date: _____