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# NACC WIND EROSION GRANTS 2010

*For improved soil management in the NAR*

## Grant Guidelines & Application Form

These Guidelines provide information about the Northern Agricultural Catchments Council (NACC) Wind Erosion Grants to assist in developing applications for this funding.

Funding of up to \$10,000 per project is available for on-ground soil management projects that comply with the Grants criteria as outlined in “Objectives” below.

### GENERAL INFORMATION ABOUT THE GRANTS

The NACC Wind Erosion Grants aim to increase the skills and knowledge of land managers and farmers to implement improved soil management practices to reduce the risk of wind erosion in the Northern Agricultural Region.

1. ***Project applications must be received 5pm Friday 7<sup>th</sup> May 2010.***

*Applications for funding can be returned by email, fax, or post.*

*Email to: [wec@nacc.com.au](mailto:wec@nacc.com.au) OR*

*Fax to: 08 9964 9776 OR*

*Post to: **Wind Erosion Coordinator, PO Box 7168, Geraldton, 6531***

2. The Project must be completed by 31<sup>st</sup> March 2011
3. Late applications or applications not on the form supplied will not be accepted.
4. Please read these guidelines carefully before submitting an application. We suggest that you contact the Wind Erosion Coordinator prior to submitting an application on 0448 939 040 or email: [wec@nacc.com.au](mailto:wec@nacc.com.au)

## WHO CAN APPLY?

1. Individuals who are farmers or land managers.
2. Not-for-profit organisations or community groups (such as local grower groups, LCDCs, local catchment management groups, etc).

NOTE: Community groups applying must be incorporated and registered for GST, and demonstrate the ability to take on reporting and financial responsibility for a project. Community groups that do not have the capacity to take on reporting and financial responsibility need to identify a sponsoring organisation to administer the contract and funding, such as a local government or NRM body.

## OBJECTIVES

Your project will need to address one or more of the following objectives:

1. Contribute to the implementation of recognised existing local and regional plans and strategies to abate the effects of wind erosion and to improve soil management practices.
2. Increase community engagement in projects that encourage improved soil management practices to reduce the risk of wind erosion in the NAR.
3. Increase community knowledge, skills and networking to develop and share approaches to soil management practices across the NAR.
4. Provide opportunities for educating the community on the importance of protecting our agricultural land and to support the development of leaders of change for sustainable agriculture.
5. Demonstrate long-term benefits for the sustainable management of agricultural land at risk of wind erosion in the NAR.

*Some examples of potential activities include:*

- *Trials of new species and/or new methods to establish perennial pastures, fodder shrubs or windbreaks*
- *Workshops or training events to inform land managers and farmers of successful techniques to address the problem of wind erosion*
- *Windbreak establishment in strategic locations*
- *Revegetation of windblown areas*
- *Establishment of perennial pasture and/or fodder shrubs*

## **INELIGIBLE ACTIVITIES**

NACC Wind Erosion Grants will not fund:

1. Projects which can be funded through NACC's Wind Erosion Incentives Program.
2. Re-plantings (revegetation, perennial pastures, fodder shrubs or windbreaks) of areas that have already been planted using funds from NACC.
3. Asset purchases such as plant and equipment (i.e. purchase of any plant or equipment over \$5,000).
4. Administration costs or general organisational running costs that exceed 5% of the project budget.
5. Amenity planting such as local government street landscaping.

If you are not sure please contact the Wind Erosion Coordinator on phone 0448 939 040 or by emailing [wec@nacc.com.au](mailto:wec@nacc.com.au)

## **ASSESSMENT PROCESS**

Applications will be assessed by a technical assessment panel. Each submission will be assessed on its merits, including:

- eligibility
- consistency with the above Objectives
- value for money
- ability to complete the project within the given timeframe

All projects will be assessed by Friday 14th May 2010 and applicants notified by Monday 31st May 2010.

Projects must be completed by 31st March 2011.

## **DELIVERING YOUR PROJECT**

If your project is successful you will be required to:

1. List the major milestones of the project and the dates for achieving each milestone.
2. Invoice NACC for the project funding requested (instructions for this will be sent to you at the time of notification of your successful application).

3. Meet with NACC representatives when requested to demonstrate progress of your project.

### **ESTIMATING YOUR PROJECT EXPENSES**

Applicants must consider the costs of running the project. The following is a checklist to assist in identifying possible costs.

- Equipment and consumable materials for project activities
- Hire fees for venues
- Hire fees for specific equipment for project activities
- Catering costs for special events
- Speakers or special guest fees
- Insurance – do you need to purchase public liability insurance? (Proof of public liability cover must be provided.)

### **CALCULATING OTHER PROJECT CONTRIBUTIONS (“In Kind” contributions)**

Once the applicant has listed all expenses, they need to consider possible in-kind support. “In kind” contributions are not mandatory but will be considered favourably by the grant selection panel. These may include materials, time (voluntary labour) and resources donated to the project by either the applicant or another party. As part of the project planning the applicant may approach companies, schools, community groups and individuals for "in kind" support. For the purposes of this funding application, calculate voluntary labour @ \$30.00 per hour per person.

### **CHECKLIST**

Before you submit your application, make sure you have read the checklist and ticked off each item.

- Have you contacted the Wind Erosion Coordinator to discuss your project?
- Are you preparing your submission on the correct form?
- Are you sure you are eligible?
- Have you read the guidelines?
- Does your project meet at least one of the Wind Erosion Grant Objectives as set out above?

- ❑ Have you included all your costs and expenses in your budget, including “in kind” contributions?
- ❑ Have you checked that “NACC Wind Erosion Funds sought” in the **Project Details** section of the application is the same as Column 3 “Funding sought from NACC” in the **Budget** section?
- ❑ Have you included a site plan or map with your submission?
- ❑ Have you checked milestones and dates, and ensured that you can meet these obligations?



# NACC WIND EROSION GRANTS 2010



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## Application Form

**APPLICATIONS CLOSE: 5.00 pm on the 7<sup>th</sup> May 2010.**

All applicants are advised to:  Read the Grant Guidelines before completing the Application Form.

Ensure that the application is lodged by 5.00pm on 7<sup>th</sup> May 2010.

Contact Margi Weir on 0448 939 040 to discuss project proposals or for further information.

### 1. APPLICANT DETAILS:

Name of Individual or Organisation undertaking the project:	
Postal address of the individual or organisation undertaking the project:	
Contact person:	
Telephone number of the contact person:	
E-mail address of the contact person:	
Is your organisation an incorporated body?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Please identify your GST Tax status: <input type="checkbox"/> <b>Registered for GST</b> <input type="checkbox"/> <b>Not Registered for GST</b>
If no, who will administer your project? Please provide details of the contact person and organisation who will be responsible for administration of funds.
Australian Business Number (ABN) of the organisation administering the funding: - - - - -
Details of Public Liability Insurance:

**2. PROJECT DETAILS:**

<b>Project Title:</b>	
NACC Wind Erosion Funds sought:	\$
Location of the Project (relevant to nearest town):	
Expected commencement date:	
Expected completion date:	

**Project Description**

**Please provide a brief description of your proposed project/event/activity including what you plan to do and how this will help achieve the Objectives:**

**Risk Management**

**Are there any potential risks or issues which may impact on the successful delivery of the project ? If so, how do you propose to manage these risks? (Examples could include: dry season, increased costs, problems with seed supply, etc.)**

### 3. PROJECT MAP / SITE PLAN

Please attach a simple map or site plan on A4 size paper showing the project area and the area/s of proposed activities.

### 4. PROJECT BUDGET

Project activities (description of individual activities and/or items)	TOTAL COST of item	Funding sought from NACC	Other funding (Cash)	Source of Other Funding (Cash)	In-Kind Contribution (Cash Equivalent)	Source of In-Kind Contribution	Start Date	Finish Date
<i>Example:</i>								
<i>10,000 Seedlings @ \$0.50 each</i>	<i>\$5,000</i>	<i>\$4,000</i>	<i>\$1,000</i>	<i>Local govt</i>			<i>1/5/2010</i>	<i>15/7/2010</i>
<i>Tree planting</i>	<i>\$1,500</i>				<i>\$1,500</i>	<i>Jake Farmer</i>	<i>1/5/2010</i>	<i>15/7/2010</i>
<b>TOTALS</b>								

## **5. AUTHORISATION**

I affirm that all details supplied in this application and attachments are true and correct to the best of my knowledge and the application form has been submitted with the full knowledge and agreement of the applicant organisation. I acknowledge that I have read the Guidelines and will acquit this funding:

- In accordance with the NACC Wind Erosion Grants Guidelines;
- Within the Northern Agricultural Region boundaries;
- As outlined in this application

Signature: \_\_\_\_\_ Name: \_\_\_\_\_  
**LAND OWNER / MANAGER**

Signature: \_\_\_\_\_ Name: \_\_\_\_\_  
**CHAIRPERSON / PRESIDENT (if the applicant is an organisation or group)**

Signature: \_\_\_\_\_ Name: \_\_\_\_\_  
**WITNESS**

Date: \_\_\_\_\_